

NORTHLAND FOUNDATION

Grant Final Report (\$5,000 and less)

Due Date: _____

Project No. _____

Name of Project: _____

Organization: _____

Amount of Grant from Northland Foundation: _____

Project Director/Contact Person: _____

Address of Contact Person: _____

Phone #: _____

E-Mail Address of Contact Person: _____

1. Please write a brief description (1–3 paragraphs) of the project activities and outcomes.
2. Please provide the information requested below as it relates to your total project. (Include numbers for each box.)

<u>TOTAL</u> NUMBER OF PARTICIPANTS SERVED		<u>TOTAL</u> NUMBER OF COMMUNITIES SERVED (Cities, Townships & Villages)	<u>TOTAL</u> NUMBER OF ORGANIZATIONS SERVED
CHILDREN & YOUTH	ADULTS		
#	#	#	#

3. Share one anecdote (story) that reflects the impact of the project on the audience.
4. **Financial Section**
Provide the necessary financial information relative to the grant. Please use the attached Grant Expenditures and Sources of Funding Report.

NORTHLAND FOUNDATION

Final Report - \$5,000 and less

4. Financial Section (page 2)

Grant Expenditures and Sources of Funding Report

Project Number _____

Project Name _____

Amount of Northland Foundation Grant _____

Report Date _____

EXPENDITURES								
Category (Itemized List of Expenses)	Budget (from Original Grant Budget)				Actual Expenditures			
	Northland	Grantee	Other	Total	Northland	Grantee	Other	Total
1.								
2.								
3.								
4.								
5.								
6.								
7.								
8.								
9.								
10.								
Totals								
Sources of Funding								
Source	Budget (from Original Grant Budget)				Actual Receipts to Date			
Northland								
Grantee								
Other (Name Sources)								
Totals								
Expenditures Over (Under) Sources								

Prepared By _____ (Name) _____ (Phone) Approved By _____ (Project Director)