

Board Solicitation – Sheet Two

Goal	Activity	Tasks	Timeline	Responsibility	Cost/Budget
Raise \$ 5000 from Board Members	Board members expected to contribute personally to organization	Board Meeting To Review	Jan	Chair	
		Pledge Letter Sent	Jan	Staff	
		Chair and Vice Chair follow up with members	Feb – Mar	Chair and Vice Chair	
		Update at Board Meeting	April, July, Sept	Chair, Finance	
Board Members raise \$15,000 from solicitation of friends	Board members generate 20 names each in order to raise funds and add names to general appeal list	Board Training	Aug	ED	
		Draft Letter	Sept	ED	
		Create list of names	Sept	Board, Dev Committee	
		Board Letter Signing Meeting	Oct	Board	
		Reporting	Nov and Dec	Finance	
		Follow-up Calls	Dec	Board	

